



# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

---

**File #:** 15-0830, **Version:** 1

---

### **TRANSMITTAL LETTER FOR BOARD MEETING OF AUGUST 6, 2015**

#### COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Report on advertisement of Request for Proposal 15-RFP-23 On-Site Physical Therapy for a two-year period, with an option to extend for an additional one year, in an amount not to exceed \$90,000.00, Account 901-30000-601090, Requisition 1401493

Dear Sir:

Request for Proposal (RFP) documents have been prepared for 15-RFP-23 On-Site Physical Therapy, at the request of the Human Resources Department.

The purpose of this contract is to seek a vendor to provide cost-effective, convenient, and high quality On-Site Physical Therapy services for District employees injured at work, thereby reducing employees' time away from work.

The estimated cost for this RFP is \$90,000.00. The estimated 2016 and 2017 expenditures are \$45,000.00 and \$45,000.00 respectively.

No bid deposit is required for this RFP.

The contract for this RFP shall be for the period beginning January 1, 2016 and ending December 31, 2017. The contract may be renewed for up to an additional one year by mutual consent of both parties and Board approval.

Appendix A will not be included in this RFP because the estimate is less than the minimum threshold established by Section 4 of the Affirmative Action Ordinance.

The tentative schedule for this contract is as follows:

Advertise	August 19, 2015
Bid Opening	September 11, 2015
Award	December 3, 2015
Completion	December 31, 2017

Funds are being requested in 2016 and 2017 in Account 901-30000-601090, and are contingent on the Board of Commissioners' approval of the District's budget for those years.

Requested, Denice E. Korcal, Director of Human Resources, DAK:RJ:aw  
Respectfully Submitted, Darlene A. LoCascio, Director of Procurement and Materials Management