



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

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TRANSMITTAL LETTER FOR BOARD MEETING OF AUGUST 6, 2015

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authority to increase Contract 14-685-51, Furnishing, Delivering, and Administration of Rain Barrels, to Upcycle Products, Inc., in an amount of \$192,242.00 from an amount of \$460,258.00 to an amount not to exceed \$652,500.00, Account 501-50000-623990, Purchase Order 3079540

Dear Sir:

On December 19, 2013, the Board of Commissioners authorized the Director of Procurement and Materials Management to issue a purchase order for Contract 14-685-51, Furnishing, Delivering, and Administration of Rain Barrels, to Upcycle Products, Inc., in an amount of \$435,000.00. The contract expires on December 31, 2017.

As of July 24, 2015, the attached list of change orders has been approved. The effect of these change orders resulted in an increase in an amount of \$25,258.00 from the original amount awarded of \$435,000.00. The current contract value is \$460,258.00. The prior approved change orders reflect an approximate 5.8% increase to the original contract value.

The requested increase will provide funding for the distribution of an additional 3,315 rain barrels to meet increased demand. The demand for rain barrels has increased significantly because the program has been revised to increase the number of constituents that qualify for a free barrel. This additional funding will allow the program to continue without interruption until a new contract is awarded for the expanded distribution of rain barrels.

This change order is in compliance with the Illinois Criminal Code since the change is germane to the original contract, and is in the best interest of the District.

It is hereby recommended that the Board of Commissioners authorize the Director of Procurement and Materials Management to execute a change order to increase Contract 14-685-51, in an amount of \$192,242.00 (41.8% of the current contract value, or cumulatively 50% of the original contract value) from an amount of \$460,258.00 to an amount not to exceed \$652,500.00.

Funds for 2015 in Account 501-50000-623990 are contingent upon the approval of an inter-department transfer, also submitted for this August 6, 2015 Board meeting.

Requested, Manju Prakash Sharma, Director of Maintenance and Operations, AQ:SO'C:MAG:JAR:JM
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for August 6, 2015

Attachment