



# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

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**File #:** 15-0873, **Version:** 1

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### **TRANSMITTAL LETTER FOR BOARD MEETING OF AUGUST 6, 2015**

#### COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authority to increase Contract 14-665-11, Groups A, B, C, D, F, G and H, Landscape Maintenance, to Herrera Landscape, Inc., in an amount of \$145,000.00 from an amount of \$652,069.24 to an amount not to exceed \$797,069.24, Account 101-69000-612420, Purchase Order 5001470

Dear Sir:

On June 19, 2014, the Board of Commissioners authorized the Director of Procurement and Materials Management to award Contract 14-665-11, Groups A, B, C, D, F, G and H, Landscape Maintenance, to Herrera Landscape, Inc., in an amount not to exceed \$537,179.25. The contract expires on December 31, 2015.

As of July 24, 2015, the attached list of change orders has been approved. The effect of these change orders resulted in an increase in an amount of \$114,889.99 from the original amount awarded of \$537,179.25. The current contract value is \$652,069.24. The prior approved change orders reflect an approximate 21.4% increase to the original contract value.

The requested increase is necessary in order to provide service to maintain landscaping in the Stickney Water Reclamation Plant area (Group A) in a presentable condition through the six month extension, from the original termination date of July 22, 2015, to December 31, 2015. Bids for a new contract will be taken in the upcoming winter when it is anticipated that the bids will be more competitive.

This change order is in compliance with the Illinois Criminal Code since the change was unforeseeable at the time of the signing of the original contract, and is in the best interest of the District.

It is hereby recommended that the Board of Commissioners authorize the Director of Procurement and Materials Management to execute a change order to increase Contract 14-665-11, in an amount of \$145,000.00 (22.2% of the current contract value) from an amount of \$652,069.24 to an amount not to exceed \$797,069.24. In total, this change order, together with the prior change orders, reflects an approximate 48.4% increase to the original contract award value.

Funds are available in Account 101-69000-612420.

Requested, Manju Prakash Sharma, Director of Maintenance and Operations, AQ:SO'C:MAG:JAR:JM  
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management  
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement  
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for August 6, 2015

Attachment