



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 15-0957, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF SEPTEMBER 3, 2015

COMMITTEE ON Procurement

Mr. David St. Pierre, Executive Director

Report on advertisement of Request for Proposal 16-RFP-01 Perform Federal Legislative Consulting Services, estimated cost \$417,600.00, Account 101-15000-612430

Dear Sir:

Request for Proposal (RFP) documents have been prepared for 16-RFP-01, Perform Federal Legislative Consulting Services, at the request of the General Administration Department.

The purpose of this contract is to procure Federal legislative consulting and liaison services to formulate the District's legislative and regulatory strategies and to accomplish the District's goals and objectives.

The estimated cost for this RFP is \$417,600.00.

A bid deposit is not required for this RFP.

Appendix A will be included due to the scope of work performed under this RFP.

The tentative schedule for this contract is as follows:

Advertise	September 23, 2015
Proposals Received	October 23, 2015
Award	November 19, 2015
Completion	December 31, 2016

Funds are being requested in 2016 in Account 101-15000-612430 and are contingent on the Board of Commissioner's approval of the District's budget for that year.

Respectfully Submitted, Darlene A. LoCascio, Director of Procurement and Materials Management