



# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

---

**File #:** 15-0966, **Version:** 1

---

### **TRANSMITTAL LETTER FOR BOARD MEETING OF SEPTEMBER 3, 2015**

#### COMMITTEE ON Procurement

Mr. David St. Pierre, Executive Director

Authority to increase purchase order for Contract 14-101-13 Furnish and Deliver Contract Laboratory Technicians for Various Locations, to ANA Laboratories, Inc. in an amount of \$1,595.26, from an amount of \$133,332.00, to an amount not to exceed \$134,927.26, Account 101-16000-612490, Purchase Order 3081930

Dear Sir:

On July 10, 2014, the Board of Commissioners authorized the Director of Procurement and Materials Management to issue a purchase order for Contract 14-101-13 Furnish and Deliver Contract Laboratory Technicians for Various Locations, to ANA Laboratories, Inc., in an amount not to exceed \$86,632.00. The contract expires upon the award of the new Contract 15-106-11.

As of December 18, 2014, the attached list of change orders has been approved. The effect of these change orders resulted in an increase in an amount of \$46,700.00 from the original amount awarded of \$86,632.00. The current contract value is \$133,332.00. The prior approved change orders reflect a 53.9% increase to the original contract value.

ANA Laboratories, Inc. contract was extended until a new contract was awarded. As a result, the contract needs to be increased to pay outstanding 2015 invoices. This change order will close the contract. The new contract is excepted to be awarded at the September 3, 2015 Board Meeting.

This change order is in compliance with the Illinois Criminal Code since the change is due to circumstances not reasonably foreseeable at the time the contract was signed, and is in the best interest of the District.

It is hereby recommended that the Board of Commissioners authorize the Director of Procurement and Materials Management to execute a change order to increase the purchase order for Contract 14-101-13 in an amount of \$1,595.26 (1.20% of the current contract value), from an amount of \$133,332.00, to an amount not to exceed \$134,927.26.

Funds are available in Account 101-16000-612490.

Requested, Thomas C. Granato, Director of Monitoring and Research, TCG:MPC:KB:mh  
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management  
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement  
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for September 3, 2015

Attachment