



# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

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**File #:** 15-0994, **Version:** 1

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### **TRANSMITTAL LETTER FOR BOARD MEETING OF SEPTEMBER 3, 2015**

#### COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Issue purchase order for Contract 15-106-11, Furnish and Deliver Contract Laboratory Technicians for Various Locations to ANA Laboratories, Inc., in an amount not to exceed \$350,575.00, Account 101-16000-612490, Requisition 1397583

Dear Sir:

On June 18, 2015, the Board of Commissioners authorized the Director of Procurement and Materials Management to advertise for bids, Contract 15-106-11, Furnish and Deliver Contract Laboratory Technicians for Various Locations.

In response to a public advertisement of July 8, 2015, a bid opening was held on July 21, 2015. The bid tabulation for this contract is:

ANA LABORATORIES, INC.	\$350,575.00
JEPSEN INVESTMENTS, INC.	\$555,000.00
D/B/A LAB PERSONNEL	

Seven hundred thirty-one (731) companies were notified of this contract being advertised and eight (8) companies requested specifications.

ANA Laboratories, Inc., the lowest responsible bidder, is proposing to perform the contract in accordance with the specifications.

The estimated cost for this contract was \$360,000.00, placing the bid of \$350,575.00, approximately 2.6 percent below the estimate.

The Multi-Project Labor Agreement (MPLA) is not included in this contract because the classification of work does not fall within the provisions of the MPLA.

The Affirmative Action Ordinance, Revised Appendix D is not included in this contract because it does not provide practical or cost effective opportunities for direct or indirect subcontracting.

The contract will be completed by June 30, 2018. It is estimated that approximately four (4) full time equivalent jobs will be created for the contract.

The bid deposit in the amount of \$18,000.00 will be retained in lieu of a performance bond, which is satisfactory to the Law Department and approved by the Director of Procurement and Materials Management.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be

authorized to issue a purchase order for Contract 15-106-11, to ANA Laboratories, Inc., in an amount not to exceed \$350,575.00.

Funds for the 2015 expenditure, in the amount of \$60,000.00, are available in Account 101-16000-612490. The estimated expenditures for 2016 are \$110,575.00, 2017 are \$120,000.00, and 2018 are \$60,000.00. Funds for the 2016, 2017 and 2018 expenditures are contingent on the Board of Commissioners' approval of the District's budget for those years.

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management, DAL:SEB:cm  
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement  
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for September 3, 2015