



# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

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**File #:** 15-1002, **Version:** 1

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### **TRANSMITTAL LETTER FOR BOARD MEETING OF SEPTEMBER 3, 2015**

#### COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authority to advertise Contract 16-021-11 Furnish and Deliver Unleaded Gasoline to Various Locations for a One (1) Year Period, estimated cost \$399,600.00, Accounts 101-16000, 20000, 66000-623820 Requisitions 1403241, 1403252, 1403584 and 1403585

Dear Sir:

Contract documents and specifications have been prepared to furnish and deliver unleaded gasoline to various locations for a one (1) year period, beginning approximately January 1, 2016 and ending December 31, 2016.

The purpose of this contract is to furnish and deliver unleaded gasoline to the District's storerooms to maintain sufficient inventory levels that are required for the day to day operational needs of the District.

The estimated cost for this contract is \$399,600.00.

A bid deposit is not required for this contract.

The Multi-Project Labor Agreement (MPLA) is not applicable to this contract because it is primarily a furnish and deliver contract.

The Affirmative Action Ordinance, Revised Appendix D is not included in this contract because it is primarily a furnish and deliver contract.

The tentative schedule for this contract is as follows:

Advertise	October 7, 2015
Bid Opening	November 3, 2015
Award	December 3, 2015
Completion	December 31, 2016

Funds are being requested in 2016, in Accounts 101-16000, 20000, 66000-623820, and are contingent on the Board of Commissioners' approval of the District's budget for that year.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to advertise Contract 16-021-11.

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management, DAL:SEB:CD:dp  
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement  
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for September 3, 2015