



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 15-1083, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF OCTOBER 1, 2015

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authority to decrease Contract 11-815-11, Maintenance Services for HVAC Controls at the Calumet Water Reclamation Plant, to Anchor Mechanical, Inc., in an amount of \$10,561.32 from an amount of \$62,007.30 to an amount not to exceed \$51,445.98, Account 101-68000-612680, Purchase Order 5001242

Dear Sir:

On March 17, 2011, the Board of Commissioners authorized the Director of Procurement and Materials Management to award Contract 11-815-11, Maintenance Services for HVAC Controls at the Calumet Water Reclamation Plant, to Anchor Mechanical, Inc., in an amount of \$90,000.00. The Contract expired on April 4, 2015.

As of September 14, 2015, the attached list of change orders has been approved. The effect of these change orders resulted in a decrease in an amount of \$27,992.70 from the original amount awarded of \$90,000.00. The current contract value is \$62,007.30. The prior approved change orders reflect an approximate 31.1% decrease from the original contract value.

A decrease in the contract value is requested because the need for maintenance services for HVAC Controls at the Calumet Water Reclamation Plant was less than anticipated for 2014, and to close-out the contract.

This change order is in compliance with the Illinois Criminal Code since the change is germane to the original contract, and is in the best interest of the District.

It is hereby recommended that the Board of Commissioners authorize the Director of Procurement and Materials Management to execute a change order to decrease Contract 11-815-11, in an amount of \$10,561.32 (approximately 17.0% of the current contract value) from an amount of \$62,007.30 to an amount not to exceed \$51,445.98.

Funds will be restored to Account 101-68000-612680.

Requested, Manju Prakash Sharma, Director of Maintenance and Operations, AQ:SO'C:MAG:SSG:JR
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for October 1, 2015

Attachment