



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 15-1081, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF OCTOBER 1, 2015

COMMITTEE ON Procurement

Mr. David St. Pierre, Executive Director

Authority to decrease purchase order to Hewlett-Packard Company to Furnish and Deliver New and Replacement Computer Hardware and Software, in an amount of \$23,469.99, from an amount of \$3,069,083.68, to an amount not to exceed \$3,045,613.69, Account 101-27000-623810, Purchase Order 3061831

Dear Sir:

On December 3, 2009, the Board of Commissioners authorized the Director of Procurement and Materials Management to issue a purchase order to Hewlett-Packard Company to furnish and deliver new and replacement computer hardware and software, in an amount not to exceed \$3,100,000.00. The contract expired on March 31, 2015.

As of September 15, 2015, the attached list of change orders has been approved. The effect of these change orders resulted in a decrease of \$30,916.32 from the original amount awarded of \$3,100,000.00. The prior approved change orders reflect a .99% decrease to the original purchase order value.

As of March 31, 2015, the current contract with the Western States Contract Alliance for computer equipment expired; therefore, the purchase order balance is being reduced and closed.

This change order is in compliance with the Illinois Criminal Code since the change is due to circumstances not reasonably foreseeable at the time the contract was signed, and is in the best interest of the District.

It is hereby recommended that the Board of Commissioners authorize the Director of Procurement and Materials Management to execute a change order to decrease and close the purchase order in an amount of \$23,469.99 (.76% of the current contract value), from an amount of \$3,069,083.68, to an amount not to exceed \$3,045,613.69.

Funds will be restored to Account 101-27000-623810.

Requested, John H. Sudduth, Director of Information Technology, JHS:CLG

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for October 1, 2015

Attachment