



# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

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**File #:** 15-1110, **Version:** 1

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### **TRANSMITTAL LETTER FOR BOARD MEETING OF OCTOBER 1, 2015**

#### COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Issue purchase order for Contract 15-095-21, Furnish and Deliver Two New Forklifts at the Stickney Water Reclamation Plant to Atlas Toyota Material Handling, LLC, in an amount not to exceed \$173,933.00, Account 201-50000-634860, Requisition 1403910

Dear Sir:

On September 3, 2015, the Board of Commissioners authorized the Director of Procurement and Materials Management to advertise for bids, Contract 15-095-21, Furnish and Deliver Two New Forklifts at the Stickney Water Reclamation Plant.

In response to a public advertisement of September 9, 2015, a bid opening was held on September 22, 2015. The bid tabulation for this contract is:

ATLAS TOYOTA MATERIAL HANDLING, LLC	\$173,933.00
T & N CHICAGO, INC.	\$182,248.98

Five hundred eighty-six (586) companies were notified of this contract being advertised and thirteen (13) companies requested specifications.

Atlas Toyota Material Handling, LLC, the lowest responsible bidder, is proposing to perform the contract in accordance with the specifications.

The estimated cost for this contract was \$180,000.00, placing the bid of \$173,933.00, approximately 3.4 percent below the estimate.

The contract will expire on December 31, 2015.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to issue a purchase order for Contract 15-095-21 to Atlas Toyota Material Handling, LLC, in an amount not to exceed \$173,933.00.

The bid deposit, in the amount of \$9,000.00, will be retained in lieu of a performance bond, which is satisfactory to the Law Department and approved by the Director of Procurement and Materials Management.

Funds are available in Account 201-50000-634860.

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management, DAL:SEB:cm  
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement  
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board

of Commissioners for October 1, 2015