



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 15-1180, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF NOVEMBER 5, 2015

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authority to advertise Contract 15-474-11 Furnish and Deliver One-Year Site License Software Maintenance Renewal of FileMaker Pro Software to the MWRDGC, estimated cost \$31,050.00, Account 101-27000-612820, Requisition 1401082

Dear Sir:

Contract documents and specifications have been prepared to furnish and deliver one-year site license software maintenance renewal of FileMaker Pro software to the MWRDGC at the request of the Information Technology Department. This contract begins December 31, 2015 and ends December 31, 2016.

The District is currently using FileMaker Pro as a personal database software tool. Renewal of software maintenance will continue use of the software and will provide software updates and upgrades.

The estimated cost for this contract is \$31,050.00.

A bid deposit is not required for this contract.

The Multi-Project Labor Agreement is not applicable to this contract because it is primarily a furnish and deliver contract.

The Affirmative Action Ordinance, Revised Appendix D is not included in this contract because it is primarily a furnish and deliver contract.

The tentative schedule for this contract is as follows:

Advertise	November 11, 2015
Bid Opening	December 12, 2015
Award	December 17, 2015
Completion	December 31, 2016

Funds are available in Account 101-27000-612820.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to advertise Contract 15-474-11.

Requested, John Sudduth, Director of Information Technology, JS:BVS:bvs

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for November 5, 2015