



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 15-1182, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF NOVEMBER 5, 2015

COMMITTEE ON Procurement

Mr. David St. Pierre, Executive Director

Authority to increase purchase order and exercise an option to extend agreement for one year, for Contract 15-RFP-02 State Legislative Liaison Consulting Services, with Kevin J. Fitzpatrick, in an amount not to exceed \$102,000.00, Account 101-15000-612430, Purchase Order 3084016

Dear Sir:

At the Board meeting of November 20, 2014, the Board of Commissioners authorized the Director of Procurement and Materials Management to enter into an agreement with Kevin J. Fitzpatrick, for State Legislative Liaison Consulting Services, for a one-year period.

Under the terms of the agreement, the District is allowed an option to extend the services for two (2) additional one-year periods using the same monthly fees in effect under the above purchase order.

This change order is in compliance with the Illinois Criminal Code because it was specifically provided for in the original contract, is germane to the original contract as signed, and is in the best interest of the District.

There is no history of prior change orders.

In view of the foregoing, it is requested that the Board of Commissioners authorize the Director of Procurement and Materials Management to increase the purchase order and exercise an option to extend the agreement for Contract 15-RFP-02 with Kevin J. Fitzpatrick for a one-year period from January 1, 2016 to December 31, 2016. Additional funds of \$102,000.00 will be required for this extension.

Funds for the 2016 expenditure in Account 101-15000-612430 are contingent on the Board of Commissioners' approval of the District's budget for that year.

Requested, Eileen M. McElligott, Administrative Services Manager, SKL:WG:SL
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for November 5, 2015