



# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

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**File #:** 15-1183, **Version:** 1

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### **TRANSMITTAL LETTER FOR BOARD MEETING OF NOVEMBER 5, 2015**

#### COMMITTEE ON Procurement

Mr. David St. Pierre, Executive Director

Authority to increase purchase orders and exercise an option to extend the agreements for one year, for Contract 15-RFP-03 State Legislative Consulting Services with Charles R. Vaughn, in an amount not to exceed \$21,000.00, Ado Leo Rugai, Attorney and Counselor at Law, in an amount not to exceed \$21,000.00, Paul L. Williams & Associates, in an amount not to exceed \$21,000.00, and Miguel A. Santiago Consulting, Inc., in an amount not to exceed \$21,000.00, Account 101-15000-612430, Purchase Orders 3084096, 3084097, 3084098, and 3084099 respectively

Dear Sir:

At the Board meeting of December 4, 2014, the Board of Commissioners authorized the Director of Procurement and Materials Management to enter into agreements with Charles R. Vaughn, Ado Leo Rugai, Attorney and Counselor at Law, Paul L. Williams & Associates, and Miguel A. Santiago Consulting, Inc., for State Legislative Consulting Services, for a one-year period.

Under the terms of the agreement, the District may exercise an option to extend the services for two (2) additional one-year periods using the same monthly fees in effect under the above purchase orders.

This change order is in compliance with the Illinois Criminal Code because it was specifically provided for in the original contract, is germane to the original contract as signed, and is in the best interest of the District.

There is no history of prior change orders.

In view of the foregoing, it is requested that the Board of Commissioners authorize the Director of Procurement and Materials Management to increase the purchase orders and exercise an option to extend the agreements for Contract 15-RFP-03, for a one-year period from January 1, 2016 to December 31, 2016. Additional funds of \$84,000.00 will be required for this extension.

Funds for the 2016 expenditure in Account 101-15000-612430 are contingent on the Board of Commissioners' approval of the District's budget for that year.

Requested, Eileen M. McElligott, Administrative Services Manager, SKL:WG:SL  
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management  
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement  
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for November 5, 2015