



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 15-1195, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF NOVEMBER 5, 2015

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Issue purchase order to DLT Solutions, Inc. for CADLearning Center, in an amount not to exceed \$16,010.36, Account 101-50000-601100, Requisition 1407837

Dear Sir:

Authorization is requested to issue a purchase order to DLT Solutions, Inc. (DLT) for the renewal of the CADLearning Center for Autodesk design engineering software learning tools. DLT has submitted a proposal for a sum not to exceed \$16,010.36.

The CADLearning Center is a comprehensive, self-paced professional learning tool, including video training, plug-ins and eBooks designed to maximize performance with Autodesk design engineering software. This continuous growing library of learning material stays current with the latest software releases, including AutoCAD, Architecture, MEP, Civil, P&ID, Autodesk Revit, and includes material on levels ranging from beginner through advanced.

The CADLearning Center offers the added benefits of quiz/assessment tools and a Curriculum Builder to build remedial subsets of complete courses that help employees focus on specific learning topics quickly and efficiently. The duration of the featured site and subscription to annually updated content, assessment tools and management reports, will be for one year.

As DLT is the designated Government Sales Agent for 4D Technologies, an Autodesk publisher and maker of the CADLearning Center product, it is recommended that the purchase be made without advertising as per Section 11.4 of the Purchasing Act.

DLT Solutions, Inc. is registered and in good standing with the State of Illinois.

The Multi-Project Labor Agreement is not applicable due to the specialized nature of the services required.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to issue said purchase order to DLT Solutions, Inc. in an amount not to exceed \$16,010.36.

Funds are available in Account 101-50000-601100.

Requested, Catherine A. O'Connor, Director of Engineering, MVL:ECB
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for November 5, 2015