



# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

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**File #:** 15-1260, **Version:** 1

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### **TRANSMITTAL LETTER FOR BOARD MEETING OF NOVEMBER 19, 2015**

#### COMMITTEE ON Procurement

Mr. David St. Pierre, Executive Director

Issue purchase order to Early Morning Software, Inc. to Furnish and Deliver EMS PRISM Compliance Software On-Line Subscription License Renewal, in an amount not to exceed \$24,047.00, Account 101-27000-612820, Requisition 1401081

Dear Sir:

Authorization is requested to issue a purchase order to Early Morning Software, Inc. to furnish and deliver EMS PRISM Compliance Software On-Line Subscription License Renewal for a one-year period. The term of coverage is from January 1, 2016 through December 31, 2017.

The Diversity Section uses EMS PRISM to collect, store, and manage the District's expenditures with traditional and diverse (M/WBE) suppliers.

Early Morning Software, Inc., the manufacturer and sole source of supply, has submitted prices for the on-line subscription license renewal required. Inasmuch as Early Morning Software, Inc. is the only source of supply for the on-line subscription license renewal, said purchase order may be issued without competitive bidding pursuant to Section 11.4 of the Purchasing Act.

Early Morning Software, Inc. requires that payment for the renewal must be received prior to the end of the current period of December 31, 2015 to avoid possible interruption of service.

Early Morning Software, Inc. is registered and in good standing with the State of Illinois.

The Multi-Project Labor Agreement is not applicable to this contract because it is primarily a furnish and deliver contract.

In view of the foregoing, it is requested that the Director of Procurement and Materials Management be authorized to issue said purchase order to Early Morning Software, Inc. in an amount not to exceed \$24,047.00.

Funds are available in Account 101-27000-612820.

Requested, John Sudduth, Director of Information Technology, JS:BVS:bvs  
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management  
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement  
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for November 19, 2015