



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 15-1295, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF NOVEMBER 19, 2015

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authority to advertise Contract 16-002-11 Furnish and Deliver Cylinder Gases and Bulk Liquid Argon to Various Locations for a One (1) Year Period, estimated cost \$38,000.00, Account 101-20000-623840

Dear Sir:

Contract documents and specifications have been prepared to furnish and deliver cylinder gases and bulk liquid argon to various locations for a one (1) year period, beginning approximately March 1, 2016 and ending February 28, 2017.

The purpose of this contract is to furnish and deliver cylinder gases and bulk liquid argon to the District's storerooms to maintain sufficient inventory levels that are required for the day to day operational needs of the District.

The estimated cost for this contract is \$38,000.00.

No bid deposit is required for this contract.

The Multi-Project Labor Agreement (MPLA) is not applicable to this contract because it is primarily a furnish and deliver contract.

The Affirmative Action Ordinance, Revised Appendix D is not included in this contract because it is primarily a furnish and deliver contract.

The tentative schedule for this contract is as follows:

Advertise	December 9, 2015
Bid Opening	January 12, 2016
Award	February 4, 2016
Completion	February 28, 2017

Funds are being requested in 2016, in Account 101-20000-623840, and are contingent upon the Board of Commissioners' approval of the District's budget for that year.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to advertise Contract 16-002-11.

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management, DAL:SEB:CD:dp
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for November 19, 2015