



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 16-0115, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF FEBRUARY 18, 2016

COMMITTEE ON Procurement

Mr. David St. Pierre, Executive Director

Issue purchase order and enter into an agreement with Teledyne Instruments, Inc. (dba Teledyne Leeman Labs) for a full maintenance agreement for Hydra AA Mercury Analyzers and Consumable Parts and Supplies, in an amount not to exceed \$33,548.00, Accounts 101-16000-612970 and 623570, Requisition 1410954

Dear Sir:

Authorization is requested to issue a purchase order and enter into an agreement with Teledyne Instruments, Inc. (dba Teledyne Leeman Labs), for a full maintenance agreement for Hydra AA Mercury Analyzers and Consumable Parts and Supplies. This purchase order will expire on December 31, 2017.

Teledyne Instruments, Inc., the sole-service provider of a full maintenance agreement for Hydra AA Mercury Analyzers and Consumable Parts and Supplies, has submitted pricing for the goods and services required. Inasmuch as Teledyne Instruments, Inc. is the only source of supply for the goods and services required, nothing would be gained by advertising for bids (Section 11.4 of the Purchasing Act).

Teledyne Instruments, Inc. is registered and in good standing with the State of Illinois.

The Multi-Project Labor Agreement is not applicable due to the specialized nature of the services required.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to issue a purchase order and enter into an agreement with Teledyne Instruments, Inc. in an amount not to exceed \$33,548.00.

Funds for the 2016 expenditure, in the amount of \$16,485.00, are available in Accounts 101-16000-612970 and 623570. The estimated expenditures for 2017 is \$17,063.00. Funds for the 2017 expenditures are contingent on the Board of Commissioners' approval of the District's budget for that year.

Requested, Thomas C. Granato, Director of Monitoring and Research, TCG:MPC:KB:mh
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for February 18, 2016