



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 16-0484, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF MAY 5, 2016

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Issue purchase orders to Power Process Engineering Company Inc., to Furnish and Deliver EIM Valve Actuator Parts to Various Locations, in an amount not to exceed \$67,000.00, Accounts 101-67000, 68000, 69000-623070, 623270

Dear Sir:

Authorization is requested to issue purchase orders to Power Process Engineering Company Inc., to furnish and deliver EIM valve actuator parts to various locations, on an as needed basis, for approximately a two-year period. All parts will be delivered prior to December 31, 2017.

Power Process Engineering Company Inc., the sole source of EIM valve actuator parts, has submitted prices for the parts required. Purchase orders will be issued, as needed, based on the prices received from Power Process Engineering Company Inc. Inasmuch as Power Process Engineering Company Inc., is the only source of supply for the EIM actuator parts, nothing would be gained by advertising for bids (Section 11.4 of the Purchasing Act).

Power Process Engineering Company Inc., is not registered to transact business in Illinois, but has submitted a certificate of good standing from the State of Michigan. The Director of the Maintenance and Operations Department has given approval to move forward with the recommendation to award.

The Multi-Project Labor Agreement is not applicable because this is primarily a furnish and deliver contract.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to issue purchase orders to Power Process Engineering Company Inc., in an amount not to exceed \$67,000.00.

Funds for the 2016 expenditures, in the amount of \$31,000.00, are available in Accounts 101-67000, 68000, 69000-623070, 623270. The estimated expenditures for 2017 are \$36,000.00. Funds for the 2017 expenditures are contingent on the Board of Commissioners' approval of the District's budget for that year.

Requested, Manju Prakash Sharma, Director of Maintenance and Operations
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management, DAL:SEB:CD:jk
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for May 5, 2016