



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 16-0523, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF MAY 19, 2016

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Issue purchase order for Contract 16-106-11, Furnish and Deliver Organic Compounds Analyses, to TestAmerica Laboratories, Inc., in an amount not to exceed \$9,105.00, Account 101-16000-612970, Requisition 1410957

Dear Sir:

On December 3, 2015, the Board of Commissioners authorized the Director of Procurement and Materials Management to advertise for bids Contract 16-106-11, Furnish and Deliver Organic Compounds Analyses.

Authorization to amend the Board Order of December 3, 2015 was approved by the Board of Commissioners at the Board Meeting of March 17, 2016.

In response to a public advertisement of March 30, 2016, a bid opening was held on April 19, 2016. The bid tabulation for this contract is:

TESTAMERICA LABORATORIES, INC.	\$9,105.00
ATLAS & ASSOCIATES, INC.	*\$22,000.00
* corrected total	

Three hundred sixty (360) companies were notified of this contract being advertised and eight (8) companies requested specifications.

TestAmerica Laboratories, Inc., the lowest responsible bidder, is proposing to perform the contract in accordance with the specifications.

The estimated cost for this contract was \$20,100.00, placing their bid of \$9,105.00 approximately 54.7 percent below the estimate.

The contract will be completed by April 28, 2017.

The Multi-Project Labor Agreement was not included in this contract because it is primarily a furnish and deliver contract.

The Affirmative Action Ordinance, Revised Appendix D was not included in this contract because it is primarily a furnish and deliver contract.

There was no bid deposit required for this contract.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be

authorized to issue a purchase order for Contract 16-106-11, to TestAmerica Laboratories, Inc., in an amount not to exceed \$9,105.00.

Funds are available in Account 101-16000-612970.

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management, DAL:SEB:cm

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for May 19, 2016