



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 16-0527, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF MAY 19, 2016

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Issue purchase order for Contract 16-101-11, Furnish and Deliver Inspection, Maintenance and Repairs of Lysimeters and Groundwater Monitoring Wells, to Patrick Engineering, Inc. in an amount not to exceed \$40,000.00, Account 101-16000-612490, Requisition 1405979

Dear Sir:

On February 18, 2016, the Board of Commissioners authorized the Director of Procurement and Materials Management to advertise for bids Contract 16-101-11, Furnish and Deliver Inspection, Maintenance and Repairs of Lysimeters and Groundwater Monitoring Wells.

In response to a public advertisement of March 30, 2016, a bid opening was held on April 19, 2016. The bid tabulation for this contract is:

PATRICK ENGINEERING, INC.	\$40,000.00
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Five hundred nine (509) companies were notified of this contract being advertised and eleven (11) companies requested specifications.

The Director of Procurement and Materials Management has reviewed the bidders' list for this contract, and is satisfied that the market for this service has been adequately solicited. A planholders' survey revealed the following reasons for not bidding: could not provide the services requested. In light of these findings, the Director of Procurement and Materials Management is of the opinion that the bid received is a fair and reasonable price, and nothing would be gained by rejecting the sole bid and re-advertising this contract.

Patrick Engineering, Inc., the lowest responsible bidder, is proposing to perform the contract in accordance with the specifications. The estimated cost for this contract was \$40,000.00, placing their bid of \$40,000.00 equal to the estimate.

The contract will be completed by December 31, 2017.

The Multi-Project Labor Agreement was not included in this contract because it is primarily a furnish and deliver contract.

The Affirmative Action Ordinance, Revised Appendix D was not included in this contract because it is primarily a furnish and deliver contract.

There was no bid deposit required for this contract.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be

authorized to issue a purchase order for Contract 16-101-11, to Patrick Engineering, Inc., in an amount not to exceed \$40,000.00.

Funds for the 2016 expenditure, in the amount of \$20,000.00, are available in Account 101-16000-612490. The estimated expenditure for 2017 is \$20,000.00. The 2017 expenditure is contingent on the Board of Commissioners' approval of the District's budget for that year.

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management, DAL:SEB:cm
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for May 19, 2016