



# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

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**File #:** 16-0515, **Version:** 1

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### **TRANSMITTAL LETTER FOR BOARD MEETING OF MAY 19, 2016**

#### COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authority to advertise Contract 16-685-51 Furnishing, Delivering and Administration of Rain Barrels, estimated cost \$1,700,000.00, Account 501-50000-623990, Requisition 1424314 (*As Revised*)

Dear Sir:

Contract documents and specifications have been prepared for furnishing, delivering and administration of rain barrels, at the request of the Maintenance and Operations Department.

The purpose of this contract is to procure full-service administration capabilities to purchase and deliver approximately 32,691 rain barrels to homeowners within the District's boundaries for an approximate five-month period, in keeping with the District's Consent Decree, and expected rain barrel orders.

The estimated cost for this 2016 contract is \$1,700,000.00.

The contract period shall begin five days after the mailing date of a purchase order, and shall terminate on December 31, 2016, or upon expenditure of available funds, whichever occurs sooner. This contract will include an option to extend for a one-year period, subject to Board approval.

The Affirmative Action Ordinance, Revised Appendix D and the Multi-Project Labor Agreement (MPLA) are not applicable to this contract because it is primarily a furnish and deliver contract.

The tentative schedule for this contract is as follows:

Advertise	June 8, 2016
Bid Opening	June 21, 2016
Award	July 7, 2016
Completion	December 31, 2016

Funds for the current year will become available in Account 501-50000-623990, contingent upon approval of a funds transfer, also submitted for this May 19, 2016 Board meeting.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to advertise Contract 16-685-51.

Requested, John P. Murray, Acting Director of Maintenance and Operations, AQ:SO'C:MAG:JR:SSG  
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management  
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement  
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for May 19, 2016