



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 16-0568, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF JUNE 2, 2016

COMMITTEE ON Procurement

Mr. David St. Pierre, Executive Director

Issue purchase order and enter into an agreement with PerkinElmer Health Sciences, Inc., for preventive maintenance, repair and consumable supplies for three Inductively Coupled Plasma Instruments and Peripheral Accessories at the Stickney and Egan Analytical Laboratories, in an amount not to exceed \$105,296.12, Account 101-16000-612970, 623570, Requisition 1425927

Dear Sir:

Authorization is requested to issue a purchase order and enter into an agreement with PerkinElmer Health Sciences, Inc. (PerkinElmer) for preventive maintenance, repair and consumable supplies for three Inductively Coupled Plasma (ICP) instruments and peripheral accessories at the Stickney and Egan Analytical Laboratories. This purchase order will expire on June 30, 2018.

PerkinElmer, the sole-service provider for preventive maintenance, repair and consumable supplies for three ICP instruments and peripheral accessories, has submitted pricing for the services required. The benefits that this service provides are that the ICPs and peripheral equipment are maintained by vendor-trained technicians and the preventive maintenance and emergency repairs will greatly reduce instrument downtime due to failure. Inasmuch as PerkinElmer is the only source of supply for the services required, nothing would be gained by advertising for bids (Section 11.4 of the Purchasing Act).

PerkinElmer is registered and in good standing with the State of Illinois.

The Multi-Project Labor Agreement is not applicable due to the specialized nature of the services required.

In view of the foregoing it is recommended that the Director of Procurement and Materials Management be authorized to issue a purchase order and enter into an agreement with PerkinElmer in an amount not to exceed \$105,296.12.

Funds for the 2016 expenditures in the amount of \$47,168.00 are available in Account 101-16000-612970, 623570. The estimated expenditure for 2017 is \$53,128.12, and 2018 is \$5,000.00. Funds for the 2017 and 2018 expenditures are contingent on the Board of Commissioners' approval of the District's budget for those years.

Requested, Thomas C. Granato, Director of Monitoring and Research, TCG:MPC:DC:JC:bb
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for June 2, 2016