



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 16-0682, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF JULY 7, 2016

COMMITTEE ON Procurement

Mr. David St. Pierre, Executive Director

Issue purchase order to National Auto Fleet Group, to Furnish, Deliver, and Install Vehicle Up-fit Modifications for six Ford Transit T-250 Cargo Vans under the National Joint Powers Alliance (NJPA) Purchasing Contract No. 102811-NAF, in an amount not to exceed \$14,129.60, Account 201-50000-634860, Requisition 1430278.

Dear Sir:

Authorization is requested to issue a purchase order to National Auto Fleet Group to Furnish, Deliver, and Install vehicle up-fit modifications for six Ford Transit T-250 Cargo Vans under the NJPA Contract No. 102811-NAF. The District has the ability to participate in NJPA Contracts under the Government Joint Purchasing Act, 30 ILCS 525/0.01 et. seq.

The NJPA currently has a competitively bid contract with National Auto Fleet Group, for the purchase of Ford Transit T-250 Cargo Vans with gasoline engines. On May 19, 2011, the Board of Commissioners granted authority to participate in the NJPA purchasing cooperative. The invitation to bid was issued to establish a contract to enable all state agencies and authorized local governmental units to purchase current model year production vehicles during the contract period. The term of the contract began on January 17, 2012, and expires on January 17, 2017.

The up-fit modifications are as follows: driver and passenger side grip steps, cargo area composite floors, headlight, taillight and grill mounted warning lights, vehicle back up alarms, and fire extinguishers. The added cost of these modifications per vehicle is approximately \$2,354.93.

The Multi-Project Labor Agreement is not applicable to this contract because it is primarily a furnish and deliver contract.

The Procurement and Materials Management Department believes that participating in the NJPA contract will expedite the modifications to these vehicle, and reduce administrative costs.

In view of the foregoing, it is requested that the Director of Procurement and Materials Management be authorized to issue said purchase order to National Auto Fleet Group, in an amount not to exceed \$14,129.60.

Funds are available in Account 201-50000-634860.

Requested, Eileen M. McElligott, Administrative Services Manager, SAR:SKL:JRM:LSA
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for July 7, 2016