



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 16-0691, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF JULY 7, 2016

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Issue purchase order for Contract 16-654-11, Furnish and Deliver Valve Actuators and Parts, to Action Automation, Inc., in an amount not to exceed \$792,601.00, Accounts 101-66000, 67000, 68000, 69000-612650, 623270, 612600, 623070, 612620, Requisitions 1413609, 1420668, 1417071 and 1411223

Dear Sir:

On March 3, 2016, the Board of Commissioners authorized the Director of Procurement and Materials Management to advertise for bids, Contract 16-654-11, Furnish and Deliver Valve Actuators and Parts.

In response to a public advertisement on May 11, 2016, a bid opening was held on May 24, 2016. The bid tabulation for this contract is:

ACTION AUTOMATION, INC.	\$792,601.00
SWANSON FLO COMPANY	\$817,955.09
ATLAS & ASSOCIATES, INC.	*\$942,230.59
*corrected total	

Nine hundred thirty-one (931) companies were notified of this contract being advertised and forty-one (41) companies requested specifications.

Action Automation, Inc., the lowest responsible bidder, is proposing to perform the contract in accordance with the specifications. The estimated cost for this contract is \$944,500.00, placing the bid of \$792,601.00 approximately 16.1 percent below the estimate.

The contract will be completed by December 31, 2018.

The Multi-Project Labor Agreement (MPLA) was not included in the contract because it is primarily a furnish and deliver contract.

The Affirmative Action Ordinance, Revised Appendix D is not included in this contract because it is primarily a furnish and deliver contract.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to issue a purchase order for Contract 16-654-11 to Action Automation, Inc., in an amount not to exceed \$792,601.00.

There was no bid deposit required for this contract.

Funds for the 2016 expenditures, in the amount of \$233,932.00, are available in Accounts 101-66000, 67000, 68000, 69000-612650, 623270, 612600, 623070, 612620. The estimated expenditures for 2017 are \$308,784.00, and for 2018 are \$249,885.00. Funds for the 2017 and 2018 expenditures are contingent on the Board of Commissioners' approval of the District's budget for those years.

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management, DAL:SEB:cm
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for July 7, 2016