



# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

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**File #:** 16-0848, **Version:** 1

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### **TRANSMITTAL LETTER FOR BOARD MEETING OF SEPTEMBER 1, 2016**

#### COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Issue a purchase order to the Illinois Institute of Technology, pursuant to the terms of Master Agreement 14-RFP-21R, to conduct ITIL Foundation and Practitioner Training, in a total amount not to exceed \$36,792.00, Account 101-25000-601100, Requisition 1432626

Dear Sir:

Authorization is requested to issue a purchase order to the Illinois Institute of Technology to conduct ITIL Foundation and Practitioner training for 40 employees in the Information Technology Department. The terms of the Master Agreement with the Illinois Institute of Technology, approved by the Board of Commissioners on November 20, 2014, provide for a cost not to exceed \$36,792.00.

ITIL, formerly known as the Information Technology Infrastructure Library, provides a framework for identifying, planning, delivering and supporting IT services which can be aligned to the District's business needs.

ITIL service methodology is supported by a certification scheme comprised of a series of qualifications focused on different aspects of ITIL best practices to various degrees of depth and detail. There are five certifications within the scheme. This training will focus on the Foundation and Practitioner levels. The training will be completed by December 30, 2016.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to issue a purchase order to the Illinois Institute of Technology, under the terms and conditions of Master Agreement 14-RFP-21R, in an amount not to exceed \$36,792.00.

Funds are available in Account 101-25000-601100.

Requested, Beverly K. Sanders, Acting Director of Human Resources, BKS:RJB:SB  
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management  
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement  
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for September 1, 2016