



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 16-0898, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF SEPTEMBER 1, 2016

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authority to advertise Contract 16-005-11 Furnish and Deliver Pallets to Various Locations for a One (1) Year Period, estimated cost \$128,000.00, Account 101-20000-623130

Dear Sir:

Contract documents and specifications have been prepared to furnish and deliver pallets to various locations for a one (1) year period, beginning approximately October 1, 2016 and ending September 30, 2017.

The purpose of this contract is to furnish and deliver pallets, for the District's storerooms, that are required for the day to day operational needs of the District. There are two (2) groups of pallets. Group A is for wood pallets used exclusively for the phosphorus removal project. Group B is for plastic pallets to replace storeroom wood pallets under the 2016 Green Initiative program.

The estimated cost for this contract is \$128,000.00.

No bid deposit is required for this contract.

The Multi-Project Labor Agreement (MPLA) is not applicable to this contract because it is primarily a furnish and deliver contract.

The Affirmative Action Ordinance, Revised Appendix D is not included in this contract because it is primarily a furnish and deliver contract.

The tentative schedule for this contract is as follows:

Advertise	September 7, 2016
Bid Opening	September 20, 2016
Award	October 6, 2016
Completion	September 30, 2017

Funds are available in Account 101-20000-623130.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to advertise Contract 16-005-11.

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management, DAL:SEB:JN:tc
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for September 1, 2016