



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 16-0921, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF SEPTEMBER 15, 2016

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authority to decrease purchase order and amend agreement with Donahue and Associates, Inc. for professional engineering design services for Contract 06-023-3P Stop Logs and Diversion Pumps at Wilmette Pump Station and Evanston Pump Station Rehabilitation in an amount of \$388,305.71, from an amount of \$1,199,449.00, to an amount not to exceed \$811,143.29, Account 401-50000-612470, Purchase Order 3069162

Dear Sir:

On July 14, 2011, the Board of Commissioners authorized the Director of Procurement and Materials Management to issue a purchase order and enter into an agreement with Donahue & Associates, Inc. for professional engineering design services for Contract 06-023-3P Stop Logs and Diversion Pumps at Wilmette Pump Station and Evanston Pump Station Rehabilitation, in an amount not to exceed \$1,199,449.00. The contract was completed on February 1, 2016.

There are no prior change orders for this contract.

This contract is complete and it is necessary to decrease and close this purchase order.

This change order is in compliance with the Illinois Criminal Code since the change is due to circumstances not reasonably foreseeable at the time the contract was signed, and is in the best interest of the District.

It is hereby recommended that the Board of Commissioners authorize the Director of Procurement and Materials Management to execute a change order to decrease the purchase order and amend the agreement in an amount of \$388,305.71 (32.4% of the current contract value), from an amount of \$1,199,449.00, to an amount not to exceed \$811,143.29.

Funds will be restored to Account 401-50000-612470.

Requested, Catherine A. O'Connor, Director of Engineering, JB: AMB

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for September 15, 2016