



# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

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**File #:** 16-0930, **Version:** 1

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### **TRANSMITTAL LETTER FOR BOARD MEETING OF SEPTEMBER 15, 2016**

#### COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authority to advertise Contract 17-678-11 Locksmith Services at Various Service Areas, estimated cost \$82,500.00, Account 101-69000-612680, Requisitions 1427320, 1427351, 1427352

Dear Sir:

Contract documents and specifications have been prepared for Contract 17-678-11 Locksmith Services at Various Service Areas, at the request of the Maintenance and Operations Department.

The purpose of this contract is to procure locksmith services for the Stickney, Calumet, North Side service areas and other District facilities over a three year period.

The estimated cost for this contract is \$82,500.00. The estimated 2017, 2018, and 2019 expenditures are \$35,500.00, \$23,500.00 and \$23,500.00 respectively.

The total bid deposit for this contract is \$4,100.00.

The Multi-Project Labor Agreement (MPLA) was not included in this contract because the classification of work does not fall within the provisions of the MPLA.

The Affirmative Action Ordinance, Revised Appendix D, will not be included in this contract because of the specialized nature of the services required and because the estimate is less than the minimum threshold established by Section 4 of the Affirmative Action Ordinance.

The tentative schedule for this contract is as follows:

Advertise	September 21, 2016
Bid Opening	October 11, 2016
Award	November 3, 2016
Completion	December 31, 2019

Funds are being requested in 2017 in Account 101-69000-612680. Funds for subsequent years, 2018 and 2019, are contingent on the Board of Commissioners' approval of the District's budget for those years.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to advertise Contract 17-678-11.

Requested, John P. Murray, Director of Maintenance and Operations, BAP:SO'C:MAG:JR:cjc  
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management  
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement  
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board

of Commissioners for September 15, 2016