



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 16-0936, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF SEPTEMBER 15, 2016

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authority to decrease Contract 16-625-11, Diving Services at Various Locations, to Ballard Marine Construction, Inc., in an amount of \$21,960.00 from an amount of \$222,560.00 to an amount not to exceed \$200,600.00, Account 101-66000-612490, Purchase Order 5001555

Dear Sir:

On April 21, 2016, the Board of Commissioners authorized the Director of Procurement and Materials Management to award Contract 16-625-11, Diving Services at Various Locations, to Ballard Marine Construction, Inc., in an amount not to exceed \$222,560.00. The contract will expire on December 31, 2017.

The contract has no prior change orders.

A decrease in contract value is being requested because the estimated expenditure for 2017 is less than the original award amount for 2017. The reduction is recommended based on the anticipated need for inspections and screen cleanings in 2017.

This change order is in compliance with the Illinois Criminal Code since the change is due to circumstances not reasonably foreseeable at the time the contract was signed, and is in the best interest of the District.

It is hereby recommended that the Board of Commissioners authorize the Director of Procurement and Materials Management to execute a change order to decrease Contract 16-625-11 in an amount of \$21,960.00 (approximately 9.9% of the current contract value) from an amount of \$222,560.00 to an amount not to exceed \$200,600.00.

Funds will be restored to Account 101-66000-612490.

Requested, John P. Murray, Acting Director of Maintenance and Operations, BP:SO'C:MAG:JR:JK
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for September 15, 2016