



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 16-0942, Version: 1

TRANSMITTAL LETTER FOR BOARD MEETING OF SEPTEMBER 15, 2016

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authorization for payment to Core Consulting Group, LLC. for tuition fees for four (4) participants to attend a Pilot Leadership Development Program for Emerging Leaders in the Wastewater Utility Industry, in an amount not to exceed \$20,000.00, Account 101-25000-601100

Dear Sir:

Authorization for payment to Core Consulting Group, LLC. for tuition fees for four (4) participants to attend a Pilot Leadership Development Program for Emerging Leaders in the Wastewater Utility Industry, in an amount not to exceed \$20,000.00. The four individuals will be nominated by their respective Department Heads and approved by the Executive Director.

Core Consulting Group, LLC. has partnered with the National Association of Clean Water Agencies (NACWA) to pilot a leadership development program targeted specifically at emerging leaders in the wastewater utility industry. The purpose of the partnership is to develop "utility leaders of the future" who are equipped to effectively lead this industry and the communities they serve well into the future. NACWA will be monitoring the results and success of the pilot to consider a broader offering to other member regions.

The pilot will consist of a six-month hybrid learning and development program beginning in February, 2017 through July, 2017 and will include participants from six (6) wastewater utilities in EPA Region 5. The Region includes the states of Illinois, Indiana, Michigan, Minnesota, Ohio and Wisconsin. It will include four (4) full-day in-person workshops and four (4) webinars along with a clean water innovation capstone project. Each workshop will be rotated and conducted at participating utilities in the pilot. A deposit fee of \$10,000.00 is required for four (4) participants and will be applied towards the total cost of the program. The total tuition, including the deposit for four (4) participants to attend this program is \$20,000.00.

Core Consulting Group, LLC. is not registered to transact business in Illinois, but has submitted a certificate of good standing from the State of Ohio. The Director of Human Resources has given approval to move forward with the recommendation to award.

In view of the foregoing, it is recommended that the Board of Commissioners authorize payment by direct voucher to Core Consulting Group, LLC., in an amount not to exceed \$10,000.00 for the deposit fee and without competitive bidding in accordance with Section 11.4 of the Purchasing Act. Funds are available in Account 101-25000-601100 for the deposit. Funds will be available in Account 101-25000-601100 in the amount of \$10,000.00 for the balance of the tuition in 2017 and are contingent on the Board of Commissioners' approval of the District's budget for 2017.

Requested, Beverly K. Sanders, Acting Director of Human Resources, BKS:RJB:SB

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the
Board of Commissioners for September 15, 2016