



# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

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**File #:** 16-0946, **Version:** 1

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### **TRANSMITTAL LETTER FOR BOARD MEETING OF SEPTEMBER 15, 2016**

#### COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authority to increase purchase order and exercise an option to extend agreement for a one-year period, for Contract 15-RFP-02 State Legislative Liaison Consulting Services, with Kevin J. Fitzpatrick, in an amount not to exceed \$102,000.00, from an amount of \$204,000.00, to an amount not to exceed \$306,000.00, Account 101-15000-612430, Purchase Order 3084016

Dear Sir:

At the Board meeting of November 20, 2014, the Board of Commissioners authorized the Director of Procurement and Materials Management to issue a purchase order and enter into an agreement for Contract 15-RFP-02 State Legislative Liaison Consulting Services, with Kevin J. Fitzpatrick, in an amount not to exceed \$102,000.00. The contract expires on December 31, 2016.

As of September 2, 2016, the attached change order has been approved. The net effect of this change order resulted in an increase totaling \$102,000.00, from the amount originally awarded of \$102,000.00. The current value is \$204,000.00. The prior approved changes reflect a 100.0% increase to the original contract value.

Under the terms of the agreement, the District is allowed an option to extend the services for two (2) additional one-year periods using the same monthly fees in effect under the above purchase order. The first one-year extension was approved at the Board meeting of November 5, 2015.

This change order is in compliance with the Illinois Criminal Code because it was specifically provided for in the original contract, is germane to the original contract as signed, and is in the best interest of the District.

It is hereby recommended that the Board of Commissioners authorize the Director of Procurement and Materials Management to execute a change order to increase the purchase order and exercise an option to extend the agreement for a one-year period, for Contract 15-RFP-02 with Kevin J. Fitzpatrick in an amount of \$102,000.00 (50.0% of the current contract value), from an amount of \$204,000.00, to an amount not to exceed \$306,000.00.

Funds for the 2017 expenditure in Account 101-15000-612430 are contingent on the Board of Commissioners' approval of the District's budget for that year.

Requested, Eileen M. McElligott, Administrative Services Manager, SAR:SKL:JM:SL  
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management  
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement  
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for September 15, 2016

Attachment