



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 16-0948, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF SEPTEMBER 15, 2016

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authority to increase purchase orders and exercise an option to extend agreements for a one-year period, for Contract 15-RFP-03 State Legislative Consulting Services, with Charles R. Vaughn, in an amount not to exceed \$21,000.00, Ado Leo Rugai, Attorney and Counselor at Law, in an amount not to exceed \$21,000.00, Paul L. Williams & Associates, in an amount not to exceed \$21,000.00, and Miguel A. Santiago Consulting, Inc., in an amount not to exceed \$21,000.00, from an amount of \$168,000.00, to an amount not to exceed \$252,000.00, Account 101-15000-612430, Purchase Orders 3084096, 3084097, 3084098, and 3084099

Dear Sir:

At the Board meeting of December 4, 2014, the Board of Commissioners authorized the Director of Procurement and Materials Management to issue a purchase order and enter into agreements for Contract 15-RFP-03 State Legislative Consulting Services, with Charles R. Vaughn, Ado Leo Rugai, Attorney and Counselor at Law, Paul L. Williams & Associates, and Miguel A. Santiago Consulting, Inc., in an amount not to exceed \$84,000.00. The contract expiration coincides with the end of the 2016 legislative and veto sessions of the Illinois State Legislature.

As of September 2, 2016, the attached change orders have been approved. The net effect of these change orders resulted in an increase totaling \$84,000.00, from the amount originally awarded of \$84,000.00. The current value is \$168,000.00. The prior approved changes reflect a 100.0% increase to the original contract value.

Under the terms of the agreement, the District is allowed an option to extend the services for two (2) additional one-year periods using the same monthly fees in effect under the above purchase orders. The first one-year extensions were approved at the Board meeting of November 5, 2015.

This change order is in compliance with the Illinois Criminal Code because it was specifically provided for in the original contract, is germane to the original contract as signed, and is in the best interest of the District.

It is hereby recommended that the Board of Commissioners authorize the Director of Procurement and Materials Management to execute a change order to increase the purchase orders and exercise an option to extend the agreements for a one-year period, for Contract 15-RFP-03 with Charles R. Vaughn, Ado Leo Rugai, Attorney and Counselor at Law, Paul L. Williams & Associates, and Miguel A. Santiago Consulting, Inc. in an amount of \$84,000.00 (50.0% of the current contract value), from an amount of \$168,000.00, to an amount not to exceed \$252,000.00.

Funds for the 2017 expenditure in Account 101-15000-612430 are contingent on the Board of Commissioners' approval of the District's budget for that year.

Requested, Eileen M. McElligott, Administrative Services Manager, SAR:SKL:JM:SL

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for September 15, 2016

Attachments