



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 16-0955, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF SEPTEMBER 15, 2016

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authority to advertise Contract 16-051-11 Furnish and Deliver Miscellaneous Hand Tools to Various Locations for a One (1) Year Period, estimated cost \$45,000.00, Account 101-20000-623680

Dear Sir:

Contract documents and specifications have been prepared to furnish and deliver miscellaneous hand tools, such as hammers, pliers and saws to various locations for a one (1) year period beginning approximately November 1, 2016 and ending October 31, 2017.

The purpose of this contract is to furnish and deliver miscellaneous hand tools to the District's storerooms to maintain sufficient inventory levels, which are required for the day-to-day maintenance needs of the District.

The estimated cost for this contract is \$45,000.00.

No bid deposit is required for this contract.

The Multi-Project Labor Agreement (MPLA) is not applicable to this contract because it is primarily a furnish and deliver contract.

The Affirmative Action Interim Ordinance, Revised Appendix D is not included in this contract because it is primarily a furnish and deliver contract.

The tentative schedule for this contract is as follows:

Advertise	September 28, 2016
Bid Opening	October 18, 2016
Award	November 3, 2016
Completion	October 31, 2017

Funds are available in Account 101-20000-623680.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to advertise Contract 16-051-11.

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management, DAL:SEB:JN:tc
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for September 15, 2016