



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 16-0972, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF SEPTEMBER 15, 2016

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Issue purchase order for Contract 16-107-11, Furnish and Deliver American Sigma Flowmeters, to Atlas and Associates, Inc., in an amount not to exceed \$42,500.00, Account 101-16000-623570, Requisition 1410209

Dear Sir:

On March 17, 2016, the Board of Commissioners authorized the Director of Procurement and Materials Management to advertise for bids Contract 16-107-11, Furnish and Deliver American Sigma Flowmeters.

In response to a public advertisement of May 25, 2016, a bid opening was held on June 21, 2016. The bid tabulation for this contract is:

ATLAS & ASSOCIATES, INC.	\$42,500.00
HEARTLAND CONTROLS	\$49,638.29

Four hundred forty-two (442) companies were notified of this contract being advertised and twenty-eight (28) companies requested specifications.

Atlas & Associates, Inc., the lowest responsible bidder, is proposing to perform the contract in accordance with the specifications. The estimated cost for this contract was \$43,000.00, placing their bid of \$42,500.00 approximately 1.2 percent below the estimate.

The equipment will be delivered within 90 days after receipt of the purchase order .

The Multi-Project Labor Agreement was not included in this contract because it is primarily a furnish and deliver contract.

The Affirmative Action Ordinance, Revised Appendix D was not included in this contract because it is primarily a furnish and deliver contract.

There was no bid deposit required for this contract.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to issue a purchase order for Contract 16-107-11, to Atlas and Associates, Inc., in an amount not to exceed \$42,500.00.

Funds are available in Account 101-16000-623570.

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management, DAL:SEB:cm

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for September 15, 2016