



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

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TRANSMITTAL LETTER FOR BOARD MEETING OF OCTOBER 20, 2016

COMMITTEE ON Procurement

Mr. David St. Pierre, Executive Director

Issue purchase order to IDenticard Systems, to Furnish and Deliver a visitor management system for the Main Office Building Complex (MOBC) under General Services Administration (GSA) Joint Purchasing Contract GS-25F-0046M, in an amount not to exceed \$11,736.94, Accounts 101-15000-623800/623810, Requisition 1435800 (Deferred from the October 6, 2016 Board Meeting)

Dear Sir:

Authorization is requested to issue a purchase order to IDenticard Systems, to Furnish and Deliver a visitor management system for the MOBC under GSA Joint Purchasing Contract GS-25F-0046M. The District has the ability to participate in GSA contracts under the Government Joint Purchasing Act, 30 ILCS 525/0.01 et. seq.

The GSA currently has a competitively bid contract with IDenticard Systems for the purchase of PassagePoint Global software and peripherals for the purpose of setting up visitor management systems. The invitation to bid was issued to establish a contract to enable authorized governmental units to purchase visitor management systems during the contract period. The term of the contract began on June 1, 2007, and expires on September 30, 2021.

This visitor management system will eliminate the need for Police Officers to hold visitor IDs while such visitors are at the MOBC. This system will also automate the visitor sign-in process and vastly expand the reporting capabilities on visitors entering and exiting the MOBC.

The Multi-Project Labor Agreement is not applicable to this contract because it is primarily a furnish and deliver contract.

The Procurement & Materials Management Department believes that participating in GSA contracts will expedite the ordering and delivery of software and peripherals, and reduce administrative costs.

In view of the foregoing, it is requested that the Director of Procurement and Materials Management be authorized to issue said purchase order to IDenticard Systems, in an amount not to exceed \$11,736.94.

Funds are available in Accounts 101-15000-623800/623810.

Requested, Eileen M. McElligott, Administrative Services Manager, SAR:SKL:JM:GA
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for October 20, 2016