



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 16-1217, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF DECEMBER 1, 2016

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Issue purchase order to Governmentjobs.com, Inc., D.B.A. NEOGOV, for Annual Maintenance and Support of the AMS 5 Enterprise Software (Sigma 5), in an amount not to exceed \$13,430.00, Account 101-27000-612820, Requisition 1443954

Dear Sir:

Authorization is requested to issue a purchase order to Governmentjobs.com, Inc., D.B.A. NEOGOV, for the annual maintenance and support of the AMS 5 Enterprise Software (Sigma 5) for a one-year period. This purchase order will expire on December 31, 2017.

Sigma 5 is the applicant management system used by the Human Resources Department to receive online employment applications, track and process job applicants, and score examinations. Software licensing needs to be renewed before the current coverage expires.

Governmentjobs.com, Inc., D.B.A. NEOGOV, the sole service provider of annual maintenance and support of the AMS 5 Enterprise Software (Sigma 5), has submitted prices for the services required. Inasmuch as Governmentjobs.com, Inc., D.B.A. NEOGOV is the only source of supply for the services required, said purchase order may be issued without competitive bidding pursuant to Section 11.4 of the Purchasing Act.

Governmentjobs.com, Inc., D.B.A. NEOGOV, is not registered to transact business in Illinois, but has submitted a certificate of good standing from the State of California. The Director of Information Technology has given approval to move forward with the recommendation to award.

The Multi-Project Labor Agreement (MPLA) is not applicable due to the specialized nature of the services required.

In view of the foregoing, it is requested that the Director of Procurement and Materials Management be authorized to issue said purchase order to Governmentjobs.com, Inc., D.B.A. NEOGOV, in an amount not to exceed \$13,430.00.

Funds are available in Account 101-27000-612820.

Requested, John Sudduth, Director of Information Technology, JHS:SK:BVS:bvs
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for December 1, 2016