



# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

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**File #:** 16-1237, **Version:** 1

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### **TRANSMITTAL LETTER FOR BOARD MEETING OF DECEMBER, 1, 2016**

#### COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Issue purchase order and enter into an agreement with AutoClear, LLC, to provide maintenance for the MWRD Police AutoClear X-Ray Machine at MOB, in an amount not to exceed \$13,068.00, Account 101-15000-612800, Requisition 1443943

Dear Sir:

Authorization is requested to issue a purchase order and enter into an agreement with AutoClear, LLC, to provide maintenance for the MWRD Police AutoClear X-Ray Machine at MOB. This purchase order will expire on December 31, 2019.

AutoClear, LLC, the sole service provider of all replacement and new parts used in maintaining the MWRD Police AutoClear X-Ray Machine at MOB, has submitted prices for the services required. Inasmuch as AutoClear, LLC is the only source of supply for the services required, nothing would be gained by advertising for bids (Section 11.4 of the Purchasing Act).

AutoClear, LLC, is not registered to transact business in Illinois, but has submitted a certificate of good standing from the State of New Jersey. The Department of Procurement and Materials Management has received approval from the Administrative Services Manager to move forward with the recommendation to award.

The Multi-Project Labor Agreement is not applicable due to the specialized nature of the services required.

In view of the foregoing it is recommended that the Director of Procurement and Materials Management be authorized to issue a purchase order and enter into an agreement with AutoClear, LLC, in an amount not to exceed \$13,068.00.

The estimated expenditure for 2017 is \$4,356.00, 2018 is \$4,356.00, and 2019 is \$4,356.00. Funds for the 2017, 2018, and 2019 expenditures are contingent on the Board of Commissioners' approval of the District's budget for those years.

Requested, Eileen M. McElligott, Administrative Services Manager, SAR:SKL:JRM:GA  
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management  
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement  
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for December, 1, 2016