



# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

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**File #:** 16-1238, **Version:** 1

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### **TRANSMITTAL LETTER FOR BOARD MEETING OF DECEMBER 1, 2016**

#### COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Issue a purchase order and enter into an agreement with 3M Cogent, Inc., for the MWRD Police to utilize the 3M Cogent LiveScan Systems used by MWRD Police; and provide maintenance services for the equipment at Stickney and the Main Office Building, in an amount not to exceed \$13,566.00, Account 101-15000-612490, Requisition 1443957

Dear Sir:

Authorization is requested to issue a purchase order and enter into an agreement with 3M Cogent, Inc., for the MWRD Police to utilize the 3M Cogent LiveScan Systems; and provide maintenance services for the two (2) CS500p Cabinets, two (2) Mugshot Modules, and one (1) printer used by MWRD Police for a two-year period. This purchase order will expire December 31, 2018.

3M Cogent, Inc., the sole service provider of the equipment, has submitted prices for the services required. Inasmuch as 3M Cogent, Inc. is the only source of supply for the services required, nothing would be gained by advertising for bids (Section 11.4 of the Purchasing Act).

3M Cogent, Inc. is registered and in good standing to transact business in Illinois.

The Multi-Project Labor Agreement is not applicable due to the specialized nature of the services required.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to issue a purchase order and enter into an agreement with 3M Cogent, Inc., in an amount not to exceed \$13,566.00.

The estimated expenditure for 2017 is \$6,783.00, and 2018 is \$6,783.00. Funds are being requested in 2017 and 2018, in Account 101-15000-612490 and are contingent upon the Board of Commissioners' approval of the District's budget for those years.

Requested, Eileen M. McElligott, Administrative Services Manager, SAR:SKL:JM:SL  
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management  
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement  
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for December 1, 2016