



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 16-1240, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF DECEMBER 1, 2016

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Report on advertisement of Request for Proposal 17-RFP-04 Professional Services to Assist with the Development of Odor Control Strategies at the Egan and O'Brien Water Reclamation Plants, estimated cost \$250,000.00, Account 201-50000-612430, Requisition 1440275 (*As Revised*)

Dear Sir:

Request for Proposal (RFP) documents have been prepared for Professional Services to Assist with the Development of Odor Control Strategies at the Egan and O'Brien Water Reclamation Plants at the request of the Monitoring and Research Department. The contract will begin during the second quarter of 2017 and end on December 31, 2018.

The purpose of this contract is to provide professional services to assist the District in developing a plan to address odors at the O'Brien and Egan Water Reclamation Plants, as well as to provide technical support to the development and implementation of the odor control strategy on an as-needed basis for any additional immediate needs. The deliverables for this work will include design for capital improvements work and recommendations for operations and maintenance. The requested professional services will provide staff extension services in the event that we do not have the resources to respond to a situation that requires immediate attention, and will supplement our ongoing efforts to expedite the development and implementation of the District-wide Odor Control Strategy.

The estimated cost for this RFP is \$250,000.00. The estimated 2017 and 2018 expenditures are \$150,000.00 and \$100,000.00, respectively.

A bid deposit is not required for this RFP.

Appendix A will be included in this contract.

The tentative schedule for this contract is as follows:

Advertise	December 13, 2016
Proposals Received	January 13, 2017
Award	March 16, 2017
Completion	December 31, 2018

Funds are being requested in 2017 in Account 201-50000-612430 and are contingent on the Board of Commissioners' approval of the District's budget for that year. Funds for the subsequent year 2018, are contingent on the Board of Commissioners' approval of the District's budget for that year.

Requested, Thomas C. Granato, Director of Monitoring and Research, TCG:EWP:MPC:HZ:JSG:BB:vv
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for December 1, 2016