



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 16-1269, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF DECEMBER 1, 2016

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authority to award Contract 16-051-11 Furnish and Deliver Miscellaneous Hand Tools to Various Locations for a One (1) Year Period, Groups A and B, to Choctaw - Kaul Distribution Company, in an amount not to exceed \$48,789.62, Account 101-20000-623680

Dear Sir:

On September 15, 2016, the Board of Commissioners authorized the Director of Procurement and Materials Management to advertise for bids, Contract 16-051-11 furnish and deliver miscellaneous hand tools to various locations for a one (1) year period, beginning approximately November 1, 2016 and ending October 31, 2017.

In response to a public advertisement of September 28, 2016, a bid opening was held on October 18, 2016. The bid tabulation for this contract is:

GROUP A

S & K ACQUISITION CORPORATION	\$26,711.82
CHOCTAW - KAUL DISTRIBUTION COMPANY	*\$29,330.03
CICERO MANUFACTURING & SUPPLY COMPANY, INC.	*\$31,511.77
ATLAS & ASSOCIATES, INC.	*\$43,280.00

GROUP B

S & K ACQUISITION CORPORATION	\$19,323.83
CHOCTAW - KAUL DISTRIBUTION COMPANY	*\$19,459.59
ROOT BROTHERS MANUFACTURING & SUPPLY COMPANY	*\$19,800.46
CICERO MANUFACTURING & SUPPLY	\$21,878.24
ATLAS & ASSOCIATES, INC.	*\$38,208.50

*corrected total

Four hundred and one (401) companies were notified of this contract being advertised and thirty-four (34) companies requested specifications.

The low bid for Group A received from S & K Acquisition Corporation, was rejected for submitting a photocopied signature on page P-42. Contract documents specify that photographic and/or stamped signatures are not acceptable. Therefore, the bid received from S & K Acquisition Corporation, was considered non-responsive and rejected. The Director of Procurement and Materials Management has notified S & K Acquisition Corporation of this action.

Choctaw - Kaul Distribution Company, the lowest responsible bidder for Groups A and B is proposing to

perform the contract in accordance with the specifications. The estimated cost for Groups A and B of this contract was \$45,000.00, placing the total bid of \$48,789.62 approximately 8.4 percent above the estimate.

The Multi-Project Labor Agreement (MPLA) is not applicable to this contract because it is primarily a furnish and deliver contract.

The Affirmative Action Ordinance, Revised Appendix D is not included in this contract because it is primarily a furnish and deliver contract.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to award Contract 16-051-11, Group A and B, to Choctaw - Kaul Distribution Company, in an amount not to exceed \$48,789.62.

Purchase orders will be issued for the material as required. Payment will be based on the unit cost as indicated in the contract documents. There is no bid deposit required for this contract. Funds are available in Account 101-20000-623680.

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management, DAL:SEB:JN:tc
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for December 1, 2016

Attachments