



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 16-1271, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF DECEMBER 1, 2016

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authority to award Contract 16-005-12, Furnish and Deliver Pallets to Various Locations, for a One (1) Year Period, Group A to Rose Pallet, LLC., in an amount not to exceed \$31,340.40 Account 101-20000-623130

Dear Sir:

On September 1, 2016, the Board of Commissioners authorized the Director of Procurement and Materials Management to advertise for bids, Contract 16-005-11 furnish and deliver pallets to various locations for a one (1) year period, beginning approximately October 1, 2016 and ending September 30, 2017.

In response to a public advertisement of September 7, 2016, a bid opening was held on September 20, 2016. The sole bid was rejected as reported at the October 20, 2016 Board Meeting.

In response to a public re-advertisement of November 2, 2016, a bid opening was held on November 15, 2016. The bid tabulation for this contract is:

GROUP A: HARDWOOD PALLETS

ROSE PALLET, LLC.	\$31,340.40
ATLAS & ASSOCIATES, INC.	\$35,672.00

Three hundred fifty three (353) companies were notified of the contract being advertised and thirteen (13) companies requested specifications.

Rose Pallet, LLC., the lowest responsible bidder for Group A, is proposing to perform the contract in accordance with the specifications. The estimated cost for Group A, of this contract was \$33,000.00, placing the total bid of \$31,340.40 approximately 5 percent below the estimate.

The Multi-Project Labor Agreement (MPLA) is not applicable to this contract because it is primarily a furnish and deliver contract.

The Affirmative Action Ordinance, Revised Appendix D is not included in this contract because it is primarily a furnish and deliver contract.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to award Contract 16-005-12, Group A, to Rose Pallet, LLC. in an amount not to exceed \$31,340.40.

Purchase orders will be issued for the material as required. Payment will be based on the unit cost as indicated in the contract documents. Funds are available in Account 101-20000-623130.

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management, DAL:SEB:JN:tc
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for December 1, 2016

Attachment