



# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

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**File #:** 16-1280, **Version:** 1

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### **TRANSMITTAL LETTER FOR BOARD MEETING OF DECEMBER 1, 2016**

#### COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Issue purchase orders to the Hach Company, to Furnish and Deliver Hach Company Analyzer Materials and Equipment to Various Locations for a Three-Year Period, in an amount not to exceed \$313,500.00, Accounts 101-66000, 67000, 68000, and 69000-623070

Dear Sir:

Authorization is requested to issue purchase orders to the Hach Company, to furnish parts for acetate, cyanide, nitrate, potassium, sodium, dissolved oxygen, ammonia, PH, chlorine, and alkaline analyzers, samplers and controllers to various locations, on an as needed basis. All equipment and parts will be delivered as requested from January 1, 2017 and ending November 30, 2019.

The Hach Company, the sole source distributor of Hach analyzer equipment and parts, has submitted prices for the equipment and parts required. Purchase orders will be issued as needed based on the prices received from the Hach Company. Inasmuch as the Hach Company, is the only source of supply for the equipment and parts required, nothing would be gained by advertising for bids (Section 11.4 of the Purchasing Act).

The Hach Company, is registered to transact business in Illinois and is in good standing.

The Multi-Project Labor Agreement is not applicable because this is primarily a furnish and deliver contract.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to issue purchase orders to the Hach Company, in an amount not to exceed \$313,500.00.

Funds for purchase orders to be issued under this Board authority will be limited by pricing periods for Accounts 101-66000, 67000, 68000, 69000-623070. The estimated expenditures for the period of 01/01/2017 through 11/30/2017 are \$104,500.00, 12/01/2017 through 11/30/2018 are \$104,500.00, and 12/01/2018 through 11/30/2019 are \$104,500.00. Funds for years 2017, 2018, and 2019 expenditures are contingent on the Board of Commissioners' approval of the District's budget for those years.

Requested, John Murray, Director of Maintenance and Operations

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management, DAL:SEB:JN:jk

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for December 1, 2016