



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 16-1299, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF DECEMBER 15, 2016

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authority to advertise Contract 17-618-11, Furnish and Deliver HVAC and Refrigeration Parts and Services, estimated cost \$271,900.00, Accounts 101-67000/68000/69000-612680/623070/623270, Requisitions 1446468, 1446472, 1446473, 1446474, 1446475, and 1446931

Dear Sir:

Contract documents and specifications have been prepared for Contract 17-618-11, Furnish and Deliver HVAC and Refrigeration Parts and Services, at the request of the Maintenance and Operations Department.

The purpose of this contract is to procure HVAC and refrigeration parts and technical support for the District's various facilities' HVAC systems for a three-year period. The work is limited to repairs and adjustments to the HVAC control systems, such as balancing, which require the services of trained HVAC technicians.

The estimated cost for this contract is \$271,900.00. The estimated 2017, 2018 and 2019 expenditures are \$77,300.00, \$97,300.00 and \$97,300.00, respectively.

The bid deposit for this contract is \$13,600.00.

The Multi-Project Labor Agreement (MPLA) will be included in this contract.

The Affirmative Action Ordinance, Revised Appendix D will be included in this contract. The type of work to be performed under the contract is within the "Mechanical" category for establishing Minority Business Enterprises (MBE), Women's Business Enterprises (WBE), and Small Business Enterprises (SBE) utilization goals. The associated goals for this contract, are 20% MBE, 9% WBE, and 10% SBE.

The tentative schedule for this contract is as follows:

Advertise	January 18, 2017
Bid Opening	February 14, 2017
Award	March 2, 2017
Completion	December 31, 2019

Funds are being requested in 2017, in Accounts 101-67000/68000/69000-612680/623070/623270 and are contingent upon the Board of Commissioners' approval of the District's budget for that year. Funds for subsequent years, 2018 and 2019, are contingent upon the Board of Commissioners' approval of the District's budget for those years.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to advertise Contract 17-618-11.

Requested, John P. Murray, Director of Maintenance & Operations, BAP:SO'C:MAG:JR:DR

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for December 15, 2016