



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

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TRANSMITTAL LETTER FOR BOARD MEETING OF JANUARY 5, 2017

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Issue purchase order and enter into an agreement for Contract 16-RFP-06 Internet Services, with AT&T Corp. in an amount not to exceed \$290,958.48, Account 101-27000-612210, Requisition 1414646

Dear Sir:

Authorization is requested to issue a purchase order and enter into an agreement with AT&T Corp. for Internet Services.

Request for Proposal 16-RFP-06 was first advertised on June 15, 2016 for Internet Service at select MWRD locations. Of the one hundred fifty-nine (159) firms that were notified nineteen (19) firms requested proposal documents. The District received three (3) proposals on July 8, 2016, from the following vendors: AT&T Corp., Cogent Communication Inc., and Windstream Services, LLC.

Five District employees, consisting of four (4) members of the Information Technology Department and one (1) member of the Procurement Department, reviewed each proposal. Proposals were evaluated based on the following criteria: understanding of the project, approach to work, experience completing projects of similar scope, and technical competence.

Based on these evaluations, all three (3) proposers were scheduled to do a presentation and respond to questions from District staff. All three (3) proposers were also afforded the opportunity to submit an unqualified Best and Final Offer to the Director of Procurement and Materials Management.

Based on the vendor presentation and response, AT&T Corp. was evaluated as having the highest rated proposal. AT&T Corp. has an extremely robust network capable of supplying reliable service in any circumstance and AT&T has highly relevant experience in providing secure data communication services to a multitude of domestic government agencies.

The intent of this Request for Proposal is to supply internet services at a discounted rate to multiple District locations. AT&T Corp. has demonstrated substantial knowledge of best practices in installing and maintaining internet services.

As proposed the contract term for the District's Internet Service will be for 36 months starting March 1, 2017 with an anticipated end date of February 29, 2020.

Inasmuch as the firm of AT&T Corp. possesses a high degree of professional skill, it is recommended that the Director of Procurement and Materials Management be authorized to issue a purchase order and enter into an agreement per Section 11.4 of the Purchasing Act, in an amount not to exceed \$290,958.48.

Funds for the 2017 expenditure in the amount of \$80,821.80 are available in Account 101027000-612210.

The estimated expenditure for 2018 is \$96,986.16, 2019 is \$96,986.16 and 2020 is \$16,164.36. Funds for the 2018, 2019 and 2020 expenditures are contingent on the Board of Commissioners' approval of the District's budget for those years.

Requested, John Sudduth, Director of Information Technology, JS:SK:RP:EW:TM

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for January 5, 2017