



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 15-0918, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF AUGUST 6, 2015

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authority to advertise Contract 15-685-51 Furnishing, Delivering and Administration of Rain Barrels, estimated cost \$3,270,000.00, Account 501-50000-623990, Requisition 1402222

Dear Sir:

Contract documents and specifications have been prepared for furnishing, delivering and administration of rain barrels, at the request of the Maintenance and Operations Department.

The purpose of this contract is to procure full-service administration capabilities to purchase and deliver approximately 56,000 rain barrels to homeowners within the District's boundaries for an approximate twenty-six month period, in keeping with the District's Consent Decree, and expected rain barrel orders.

The estimated cost for this contract is \$3,270,000.00. The estimated 2015, 2016 and 2017 expenditures are \$870,000.00, \$1,200,000.00 and \$1,200,000.00 respectively.

The bid deposit for this contract is \$164,000.00.

The contract period shall begin five days after the mailing date of a purchase order, and shall terminate on December 31, 2017, or upon expenditure of available funds, whichever occurs sooner.

The Affirmative Action Ordinance, Revised Appendix D and the Multi-Project Labor Agreement (MPLA) are not applicable to this contract, because it is primarily a furnish and deliver contract.

The tentative schedule for this contract is as follows:

| | |
|-------------|--------------------|
| Advertise | September 9, 2015 |
| Bid Opening | September 29, 2015 |
| Award | October 15, 2015 |
| Completion | December 31, 2017 |

Funds for the current year will become available in Account 501-50000-623990, contingent upon approval of an inter-department transfer, also submitted for this August 6, 2015 Board meeting. Funds for the subsequent years, 2016 and 2017, are contingent on the Board of Commissioners' approval of the District's budget for those years.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to advertise Contract 15-685-51.

Requested, Manju Prakash Sharma, Director of Maintenance and Operations, AQ:SO'C:MAG:JR:SSG
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for August 6, 2015