



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

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TRANSMITTAL LETTER FOR BOARD MEETING OF FEBRUARY 2, 2017

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authorization to forfeit Contract 16-005-11, Furnish and Deliver Pallets to Various Locations, for a One (1) Year Period, Group B to Atlas & Associates, Inc., in an amount not to exceed \$95,850.00 Account 101-20000-623130

Dear Sir:

On September 1, 2016, the Board of Commissioners authorized the Director of Procurement and Materials Management to advertise for bids, Contract 16-005-11 furnish and deliver pallets to various locations for a one (1) year period, beginning approximately October 1, 2016 and ending September 30, 2017.

On October 20, 2016, the Board of Commissioners authorized the award of Contract 16-005-11, Group B, to Atlas & Associates, Inc., to furnish and deliver plastic pallets to various locations for a one (1) year period, in an amount not to exceed \$95,850.00.

On October 25, 2016, purchase order number 3091790 was issued to Atlas & Associates, Inc., with a delivery due date of November 25, 2016. As of January 20, 2017, Atlas & Associates, Inc., has failed to deliver the material ordered. Several calls and emails were sent to Atlas & Associates, Inc., to perform on the contract and make delivery of the pallets. Atlas & Associates, Inc., has indicated that they cannot meet the terms of their supplier in order to make the deliveries. Therefore, the Director of Procurement and Materials Management has advised Atlas & Associates, Inc., that their contract will be forfeited in accordance with Section 70 ILCS 2605/11.11 of the Purchasing Act. Based on the fact that this is the second time that Atlas & Associates, Inc., has forfeited a contract, this firm will not be considered a responsible bidder for a two-year period.

In view of the foregoing, the Director of Procurement and Materials Management recommends the award of Contract 16-005-11, Group B, to Atlas & Associates, Inc., in an amount of \$95,850.00, be forfeited. There is no bid deposit for this contract.

The contract for Group B will be re-advertised as soon as possible.

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management,
DAL:SEB:MS:tc

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for February 2, 2017