



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 17-0129, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF FEBRUARY 2, 2017

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Report on advertisement of Request for Proposal 17-RFP-21 Real Estate Appraisal Services for a one-year period with an option to extend for an additional one year, estimated cost \$300,000.00, Account 101-30000-612430, Requisition 1456468

Dear Sir:

Request for Proposal 17-RFP-21 documents have been prepared for Real Estate Appraisal Services at the request of the Law Department.

The purpose of this contract is to obtain appraisal services to assist the Law Department in valuing its incoming producing real estate as part of its 2017 Legislative Initiative Program to authorize a structure to realize value from District-owned real estate that is not immediately required for a corporate purpose in order to fully fund the District's Other Post-Employment Benefit Trust (OPEB), thereby reducing District costs. The estimated number of parcels to be appraised is 90. The District is seeking two real estate appraisal firms to provide professional services to the Real Estate Division of the Law Department for this purpose

The estimated cost for this RFP is \$300,000.00 for 2017.

A bid deposit is not required for this RFP.

Appendix A will be included with this request for proposal. The Affirmative Action goals will be 20% minority Business Enterprises (MBE), 10% Women Business Entrepreneur (WBE) and 10% Small Business Enterprises (SBE).

The tentative schedule for this contract is as follows:

Advertise	February 15, 2017
Proposals Received	March 17, 2017
Award	April 6, 2017
Completion	May 5, 2017

Requested, Ronald M. Hill, General Counsel, RMH:SM:TN:vp

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for February 2, 2017