



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 17-0099, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF FEBRUARY 2, 2017

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Report on Advertisement of Request for Proposal 17- RFP-20 Provide Support and Hosting on the District's Cloud for the Real Estate Management and Invoicing System, estimated cost \$120,000.00, Account 101-27000-612820, Requisition 1454618 (*As Revised*)

Dear Sir:

Request for Proposal (RFP) documents have been prepared for Provide Support and Hosting on the District's Cloud for the Real Estate Management and Invoicing System, at the request of the Law Department. This contract is for a three-year period.

The purpose of this contract is to allow for the continued maintenance, hosting and support of the existing IBM Tririga system utilized by the District to inventory, manage and track the District's real estate assets as well as to invoice and manage rental payments received from tenants. This request for proposal will allow for the successful proposer to migrate the existing Tririga system from vendor hosted platform to the District's Cloud platform, configure and/or develop Tririga Real Estate application enhancements and modifications, perform routine upgrades of the Tririga Real Estate application, and maintain license with IBM for Tririga Real Estate application.

The estimated cost for this RFP is \$120,000.00 for a three-year period. The estimated 2017, 2018, 2019 and 2020 expenditures are \$45,000.00, \$30,000.00, \$30,000.00 and \$15,000.00 respectively.

A bid deposit is not required for this request for proposal.

The contract specifications will provide that work commence in April 2017 and will run through April 2020.

Appendix A will not be included in this RFP due to the scope of work to be performed under this contract. The requested services do not provide practical or cost-effective opportunities for direct or indirect subcontracting. Additionally, any MBE or WBE IBM accredited partners may bid directly.

The tentative schedule for this contract is as follows:

Advertise	February 15, 2017
Proposals Received	March 10, 2017
Award	April 6, 2017
Completion	April 5, 2020

Funds for the current year are available in Account 101-27000-612820. Funds for subsequent years, 2018, 2019 and 2020 are contingent on the Board of Commissioners' approval of the District's budget for those years.

Requested, John Sudduth, Director of Information Technology, JHS:SW:sw

Respectfully Submitted, Darlene A. LoCascio, Director of Procurement and Materials Management