



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 17-0225, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF MARCH 2, 2017

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authority to advertise Contract 17-685-51 Furnishing, Delivering and Administration of Rain Barrels, estimated cost \$153,700.00, Account 501-50000-623990, Requisition 1458437

Dear Sir:

Contract documents and specifications have been prepared for Contract 17-685-51 Furnishing, Delivering and Administration of Rain Barrels, at the request of the Maintenance and Operations Department.

The purpose of this contract is to procure full-service administration capabilities to purchase and deliver approximately 2,900 rain barrels to homeowners within the District's boundaries for an approximate three-year period. This is a promotional program to advance and cultivate sustainable water management practices, and is in keeping with the goals of the District's Green Infrastructure and Renewable Resources Master Plan.

The estimated cost for this contract is \$153,700.00. The estimated 2017, 2018 and 2019 expenditures are \$37,100.00, \$58,300.00 and \$58,300.00, respectively.

The bid deposit for this contract is \$3,000.00.

The contract period shall begin five days after the mailing date of a purchase order, and shall terminate on December 31, 2019, or upon expenditure of available funds, whichever occurs sooner.

The Affirmative Action Ordinance, Revised Appendix D and the Multi-Project Labor Agreement (MPLA) are not applicable to this contract, because it is primarily a furnish and deliver contract.

The tentative schedule for this contract is as follows:

| | |
|-------------|-------------------|
| Advertise | April 12, 2017 |
| Bid Opening | May 2, 2017 |
| Award | May 18, 2017 |
| Completion | December 31, 2019 |

Funds for the 2017 expenditure are available in Account 501-50000-623990. Funds for subsequent years, 2018 and 2019, are contingent on the Board of Commissioners' approval of the District's budget for those years.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to advertise Contract 17-685-51.

Requested, John P. Murray, Director of Maintenance and Operations, BAP:SO'C:MAG:JR:SSG
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for March 2, 2017