



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 17-0285, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF MARCH 16, 2017

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Issue purchase order for Contract 17-609-11, Furnishing and Delivering Unleaded Gasoline and Diesel Grade Fuel Oil to Fulton County, Illinois to Sunrise FS, in an amount not to exceed \$66,694.00, Account 101-66000-623820, Requisition 1434677

Dear Sir:

On October 20, 2016, the Board of Commissioners authorized the Director of Procurement and Materials Management to advertise for bids, Contract 17-609-11 Furnishing and Delivering Unleaded Gasoline and Diesel Grade Fuel Oil to Fulton County, Illinois.

In response to a public advertisement of February 1, 2017, a bid opening was held on February 14, 2017. The bid tabulation for this contract is:

SUNRISE FS	\$66,694.00
HERR PETROLEUM CORPORATION	*\$67,014.00
*corrected total	

One hundred eighty-five (185) companies were notified of this contract being advertised and sixteen (16) companies requested specifications.

Sunrise FS, the lowest responsible bidder, is proposing to perform the contract in accordance with the specifications. The estimated cost for this contract was \$60,100.00, placing the bid of \$66,694.00 approximately 10.9 percent above the estimate.

The contract will be completed by December 31, 2018.

The Multi-Project Labor Agreement was not included in the contract because it is primarily a furnish and deliver contract.

The Affirmative Action Ordinance, Revised Appendix D was not included in this contract because it is primarily a furnish and deliver contract.

The bid deposit in the amount of \$3,000.00 will be retained in lieu of a performance bond, which is satisfactory to the Law Department and approved by the Director of Procurement and Materials Management.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to award Contract 17-609-11, to Sunrise FS, in an amount not to exceed \$66,694.00.

Funds for the 2017 expenditure, in the amount of \$31,694.00, are available in Account 101-66000-623820.

The estimated expenditure for 2018 is \$35,000.00. Funds for the 2018 expenditure are contingent on the Board of Commissioners' approval of the District's budget for that year.

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management, DAL:SEB:cm
Respectfully Submitted, Barbara J. McGowan, Chairman, Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for March 16, 2017